



Reimagining Mental Health Results

ACTIONDAY HUMAN SERVICES LLC

An ARMHS agency in the Twin Cities

MISSION

The mission of ActionDay Human Services LLC is to be the leading provider of ARMHS(Adult Rehabilitative Mental Health Service) in the Minneapolis and St. Paul metro areas.

Specifically, we will promote better client wellbeing, social, occupational, and familial functionality and thus contribute to public health.

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ACTIONDAY JOB DESCRIPTION

- **ARMHS Mental Health Certified Peer Specialists I & II**

The potential applicant will provide rehabilitative services to adults with significant mental impairments through providing a supportive and professional mental care & instruction for

upholding psychiatric stabilization, improving upon social competencies & capital, and personal & emotional wellbeing, and of lifelong management and enhanced functionality from debilitating mental disorders.

Peer Specialists are supervised closely by ActionDay's ARMHS Clinical Treatment Supervisor. Our Mental Health Certified Peer Specialists are mental health professionals who passionately care for and empathize with adults under the Adult Rehabilitative Mental Health Services (ARMHS) program.

Essential Duties and Responsibilities

- Provide Adult Rehabilitative Mental Health Services meeting all DHS and Medicaid requirements.
- Tutor skills for mental health wellness & relapse management
- Development of dedicated and disciplined recovery goals, rehab goals, and wellness objectives with client centeredness as a primary concern
- Oversee compliance with Federal, State & Local privacy and confidentiality in treatment records and services
- Interact with a wide assortment of other professionals and stakeholders such as rehab personnel, clients' families, medical staff, and county case staff(interactions need not be in-person).
- Mandatory but infrequent staff meetings are required
- Maintain a compassionate, non-judgemental, and values-neutral close therapeutic relationship with client and team
- Under supervision of our ARMHS Lead Clinical Treatment Supervisor provide appropriate clinical interventions
- Attend staff meetings and participate in team-based decisions regarding all clients and services.
- Maintain client files, update client files, update treatment plans a minimum of once every six months, and do all required documentation as specified in DHS guidelines
- Take accurate case notes in each session for each billable unit using the ActionDay's EHR system
- Requirement of a MN driver's license in good standing
- Must have one's reliable transportation with auto insurance
- Must be ready to Provide services in multiple locations and be willing to travel
- Maintain a high spiritedness, attitude, self-starterness, and respectful professional relationships with clients, management, public and staff
- Awareness of legal, client and public trust and reputational sensitivities for conduct unbecoming of the highest standards of ActionDay.
- Offer references to other health practitioners and clinics as necessary with ARMHS Lead Treatment Supervisor
- Maintain contacts with other providers as necessary
- Assemble references and network with other organizations or NGOs on community resources
- Participate in inter-agency sister consultations and functions as may be required

The Mental Health Certified Peer Specialist will report to our ARMHS Lead Treatment Supervisor.

Certified Peer Specialists will be a dedicated provider of treatment plans that are functionally restorative and train the client for the identification, development, and management of relapse triggers and negative emotionality for enhanced wellbeing, psychiatric mental stability, emotional and personal adaptations, social skills and competencies enhancement, identification and impact of environmental factors on individual and community health, and independent orientation and living skills.

Certified Peer Specialists will also provide a supportive approach to identify skill deficits and mitigate overall bearing on the daily, familial and professional life of the client to put them on a firm foundation to enhanced wellbeing.

The agency provides services to clients in the Twin Cities metro areas.

Qualifications

Must meet Minnesota DHS qualifications for Mental Health Certified Peer Specialists in one of the following ways:

Certified Peer Specialist Level I

Level I peer specialists must meet the following criteria:

- Be at least 21 years of age
- Have or have had a primary diagnosis of mental illness
- Is a current, lived or former recipient of mental health services
- Demonstrates leadership and advocacy skills
- Successfully certified by the the Minnesota Department of Human Services (DHS) as a Certified Peer Specialist
- High school diploma (or its equivalents).

Certified Peer Specialist Level II

Level II peer specialists must meet all requirements of a Level I CPS and one or more of the following criteria:

- Is qualified as a mental health practitioner
- A CPS on a crisis stabilization team must have completed at least 30 hours of crisis intervention and stabilization training during their first two years on a team in prior employment.

A Mental Health Peer Specialist must have recommended soft skills competence to work with vulnerable adults.

For any questions or additional information, please reach us at awarsame@aarkosmedcare.com.

Job seekers must have subject titles as “JOB SEEKER - Certified Peer Specialist” to help our staff in proper submittal to recruitment specialists.

AcionDay Human Services LLC is an Equal Opportunity Employer. AcionDay Human Services LLC does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, nondisqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of meritorious qualifications, competence, hourly and clinical need.

To apply please send your résumé and cover letter to Ahmed Warsame at awarsame@aarkosmedcare.com.